

TTM/SHARE/ 01 /2024
January 19, 2024

**The General Manager,
Pakistan Stock Exchange Limited,
Stock Exchange Building,
Stock Exchange Road,
Karachi-74000, Pakistan.**


Subject: - Notice Regarding Conversion of Physical Shares Into Book-Entry Form and Unclaimed Share Certificate / Unpaid Dividend

Enclosed please find a copy of the Notice Regarding Conversion of Physical Shares Into Book-Entry Form and Unclaimed Share Certificate / Unpaid Dividend under Section 244 of the Companies Act, 2017.

You may please inform the TRE Certificate Holders of the Exchange accordingly.

Yours Sincerely,

For **TATA TEXTILE MILLS LIMITED**



**Muhammad Hussain
Company Secretary**

**C.C. The Executive Director/HOD,
Offsite-II Department, Supervision Division
Securities and Exchange Commission of Pakistan
63, NIC Building, Jinnah Avenue, Blue Area,
ISLAMABAD.**

Enclosed: As above

January 19, 2024

Notice to Shareholder of Tata Textile Mills Limited.

Dear Shareholder,

Conversion of Physical Shares into Book-Entry Form:

The shareholders of the Company are hereby informed that as per provisions of Section 72 of the Companies Act, 2017 ('the Act'), the companies are required to replace their physical shares with book-entry-form within a period not exceeding four years from the date of the promulgation of the Act. The Securities and Exchange Commission of Pakistan ('SECP'), vide their letter File no. CSD/ED/Misc./2016-639-640 dated 26th March 2021, has advised all listed companies to pursue their such shareholders who still hold their shares in physical form for converting the same into book-entry-form.

In view of the above and as advised by SECP, the shareholders who hold physical shares are requested to arrange to convert the same into book-entry-form. For this purpose, the shareholder shall be required to open an account with either the Central Depository Company of Pakistan or any Trading Rights Entitlement Certificate holder (Securities Broker) of the Pakistan Stock Exchange.

The benefits associated with the book-entry-form shares include "readily available for trading, whereas trading of physical scrips is currently not permitted", "no risk of damaged, lost, forged or duplicate certificates", "reduced stamp duty on physical to book-entry-form transfers", "no stamp duty on electronic transfers in CDS", "instantaneous transfer of ownership", "instant receipt/credit of dividends and other corporate entitlements (i.e. bonus, rights and new issues, etc.)", and pledging of securities, etc.

Page No. 1/2

UNCLAIMED SHARE CERTIFICATE / UNPAID DIVIDEND:

We would like to inform you that Shareholders, who by any reason, could not claim their dividend or bonus shares or did not collect their physical shares, are advised to contact the Company's Share Registrar M/s CDC Share Registrar Services Limited to collect/ enquire about their unclaimed dividend or pending shares, if any. Please note that in compliance with Section 244 of the Companies Act, 2017, after having completed the stipulated procedure, all dividends unclaimed for a period of three (3) years from the date due and payable shall be deposited to the credit of the Federal Government and in case of shares, shall be delivered to the Securities & Exchange Commission of Pakistan.

In view of the above, the Company hereby invites you to claim your unpaid dividend / unclaimed share certificates.

Accordingly, all shareholders of the Company are requested to send their claims to our share registrar at the earliest.

Yours Sincerely,

For Tata Textile Mills Limited


Muhammad Hussain
Company Secretary

Page No. 2/2